

# **Southeast Nebraska Emergency Management Group**

## **Regional Governance Board**

### **MINUTES – Regular Meeting**

**January 4, 2018**

**Gage County EOC, Beatrice, Nebraska**

#### **Call to Order**

Chairman J. Renee Critser called the regular meeting of the Southeast Regional Emergency Management Governance Board to order at 10:07 a.m. on January 4, 2018 at the Gage County EOC, Beatrice, NE. Chairman Critser noted that the meeting was being held in compliance with the Nebraska Open Meetings Act and a copy of the Act was available for inspection in the meeting room.

Board members present were J Renee Critser (Nemaha County), John McKee (Jefferson/Saline Counties), James Davidsaver (Lancaster County), Jim Dunker (Fillmore County), Gregg Goebel (Otoe County), Bill McPherson (Thayer County), Sandy Weyers (Cass County), Amanda Burki (Johnson/Pawnee Counties), Gary Petersen (Seward/York Counties), Brian Kirkendall (Richardson County) and Lisa Wiegand (Gage County). Also present were Mark Hosking (Lancaster County Deputy), Roseann Dobesh-DeGraff (Cass County Deputy), Joe Hawkins (Gage County Deputy) and Jana Gerdes (Recording Secretary).

Visitors at the meeting were Jaclyn Fee (Southeast Nebraska Development Dist), Denise Bulling (Nebraska University Public Policy Center), Gina Troncome (American Red Cross), Merci Suarez (NEMA), Sue Krogman (NEMA), Tonya Ngotel (Center for Preparedness Education), Roger Conrad (NEMA), Patrick Rooney (NEMA), Stephanie Vinson (Southeast Nebraska Health Care Coalition), Grant Brueggemann (Southeast District Health Department), Carla Jones (Southeast Communications) and Mark Meints (Southeast Community College).

#### **Approval of Agenda**

Motion was made by Fillmore, seconded by Jefferson/Saline to approve the January 4, 2018 agendas combined as presented with no further corrections or additions. Motion was approved by all present.

#### **Introduction**

Critser welcomed the visitors/guests and introductions were made around the room.

#### **Approval of Minutes**

Motion was made by Lancaster, seconded by Jefferson/Saline to approve the December 7, 2017 minutes as presented with the correction of the spelling of Quinn Lewandowski's last name and the correction of Lancaster County using salamander triage tags instead of moulage tags. Motion was approved by all present.

#### **Election of Officers – Election of Vice Chairperson-elect**

Chairman Critser asked for nominations for Vice Chairperson-elect. Jim Dunker with Fillmore County nominated himself for the position. Critser asked for other nominations. Motion was made by Thayer, seconded by Seward/York for nominations for Vice Chairperson-elect cease. Motion was approved by all present.

Motion was made by Nemaha, seconded by Lancaster to elect Jim Dunker Fillmore County as Vice Chairperson-elect. Voting aye were Johnson/Pawnee, Richardson, Gage, Cass, Jefferson/Saline, Otoe, Thayer, Seward/York, Lancaster and Nemaha; voting nay were none; Fillmore abstained. Motion passed.

It was noted that Gregg Goebel Otoe County will roll up to Chairman and Brian Kirkendall Richardson County will roll up to Vice-Chairman.

### **Election of Officers – Election of Secretary-elect**

Chairman Critser asked for nominations for Secretary-elect. Lisa Wiegand with Gage County nominated herself for the position. Critser asked for other nominations. Motion was made by Fillmore, seconded by Jefferson/Saline for nominations for Secretary-elect cease. Motion was approved by all present.

Motion was made by Nemaha, seconded by Lancaster to elect Lisa Wiegand Gage County as Secretary-elect. Voting aye were Nemaha, Lancaster, Seward/York, Thayer, Fillmore, Otoe, Jefferson/Saline, Cass, Richardson and Johnson/Pawnee; voting nay were none; Gage abstained. Motion passed.

It was noted that Roseann Dobesh-DeGraff Cass County will remain as Secretary, they already previously rolled up due to vacancy in Secretary after Clint Strayhorn left Johnson/Pawnee Counties.

### **Election of Officers – Approval of Fiscal Agent**

The board discussed briefly and approved Lancaster County remaining as Fiscal Agent for the Southeast Regional Governance Board.

### **Election of Officers – Approval of Financial Point of Contact**

The board discussed briefly and approved Lancaster County remaining as Financial Point of Contact for the Southeast Regional Governance Board.

### **Election of Officers – Approval of SME**

The board discussed which individuals were subject matter experts and approved the following to remain as such: Sandy Weyers Cass County – Citizens Corp; Ty Windle Richardson County – PET; Ray Ryan City of Lincoln – Communications; Don Gross Lincoln Bomb Squad – Law Enforcement.

### **Otoe County Gregg Goebel took over the meeting as Chairman 10:32a.m.**

### **Financial Report 2016/2017 Grant Funding & 2017 Workplan Update**

James Davidsaver gave an update on the 2015 workplan and informed the board that with the NRIN Monitoring funds, the NRIN Equipment funds and the KUTT Tower Software not being used the MOU back to the state was \$35,081.36 but with the additional Otoe Co. Generator Project being voided, the Thayer Co. Tower Lease Inactive and the uncommitted funds for the 2015FY the pending MOU back to the state is now \$57,229.36. The MOU that is being given back to the state is marked for the buildout of the NRIN system in the Southeast Region.

Davidsaver discussed the training projects in the 2016 and 2017 fiscal years. The 2016 grant has \$5000 allocated for a Regional Exercise Project that the board has decided to partner with NEMA to plan, host and facilitate a regional exercise, the \$5000 will also be used for Richardson County to host a G345 & G358 class. The 2017 grant has \$6000 allocated for an IMT Division/Group Supervisor Course.

### **NRIN Update/Equipment list**

Sue Krogman informed the board that some of the installation of the NRIN system is being done by Platte Valley instead of Cornerstone. She said they can work faster and will also replace any outdated equipment that may be sitting in storage awaiting installation.

### **Salamander Update**

Mark Hosking informed the board that the vests for the region are ordered and will hopefully be in for distribution at the next SERGB meeting.

### **Funding Requests & Claims – Generator Requests for NRIN Sites – Cass County**

Motion was made by Nemaha, seconded by Jefferson/Saline to approve the funding request for Cass County for 2 generators for the NRIN System in the amount of \$7,000.00 out of the FY2016 grant. Voting aye

were Johnson/Pawnee, Richardson, Gage, Jefferson/Saline, Otoe, Fillmore, Thayer, Seward/York, Lancaster and Nemaha; voting nay were none; Cass abstained. Motion passed.

**Funding Requests & Claims – Portable Radio Request – Johnson/Pawnee Counties**

Chairman Goebel asked for a motion to approve the funding request from Johnson/Pawnee Counties for portable radios. The chairman’s request died for the lack of motion.

**Funding Requests & Claims – IMT Division/Group Supervisor Course – Lancaster County**

Motion was made by Fillmore, seconded by Jefferson/Saline to approve the funding request for Lancaster County to host an IMT Division/Group Supervisor Course in the amount of \$4,000.00 out of the FY2017 grant. Voting aye were Nemaha, Lancaster, Seward/York, Thayer, Fillmore, Otoe, Jefferson/Saline, Cass, Gage, Richardson and Johnson/Pawnee, voting nay were none. Motion passed.

**Salamander Maintenance Agreement**

Mark Hosking explained to the board that the maintenance agreement had previously been paid by each county for the equipment that the board purchased for the region to be held at specific counties. Mark also explained that for the 2016 grant the board had added funding into the grant to cover the cost of the maintenance agreements on those pieces of equipment but that after the 2016 grant there had not been money allocated in the 2017 grant.

**Volunteer Reception Center Plan Vote**

Motion was made by Cass, seconded by Fillmore to accept and approve the current edition of the Volunteer Reception Center Plan. Voting aye were Johnson/Pawnee, Richardson, Gage, Cass, Jefferson/Saline, Otoe, Fillmore, Thayer, Seward/York, Lancaster and Nemaha; voting nay were none. Motion passed.

**Committee/Board Reports – Executive Board**

No report this month.

**Committee/Board Reports – Communications**

No report this month.

**Committee/Board Reports – Exercise/Planning/Training**

Mark Hosking told the board and thanked Roger Conrad at the same time for working hard to get the upcoming training set up and rolling. The board has decided to use the Salamander system again during the exercise.

**Committee/Board Reports – State Update-NEMA/Public Policy Center**

Merci Suarez reminded the board that all quarterly EMPG Reports are due January 15, 2018.

**Committee/Board Reports – SE Health Care Coalition Update**

Grant Brueggmann introduced Stephanie Vinson as the new Health Care Coalition Representative, she is replacing Brandon Ruediger.

**Committee/Board Reports – Fusion Center Update**

No report for this meeting.

**Board & Public Comment**

Gary Peterson informed the board that the York Fire Department is looking for a new Fire Captain and a new Communications Director if anyone knows someone who may be interested please pass on.

Mark Hosking informed the board of an upcoming CERT course being held in Lincoln at the Southeast Community College campus on January 26 thru January 28, please contact Teri Roberts if you are interested in attending. There is also a Train the Trainer COOP Program Manager course being held January 30<sup>th</sup> thru February 2<sup>nd</sup>.

**Set Time, Date, and Location for next meeting**

The board scheduled the next meeting for Thursday, February 1, 2018 at 10:00 a.m. at the Gage County Emergency Management Office, Beatrice, NE.

**Adjournment**

There being no further business to come before the board, a motion was made by Fillmore and seconded by Gage that the meeting be adjourned at 11:09 a.m. Motion was approved by all present.